



TriConnex Ltd COVID-19 Key Principles

The safety and wellbeing of our people, our customers and the communities we serve is our utmost priority. We follow guidance from the Government, Public Health England and other leading industry sources to inform our risk assessments, operating procedures and these key principles.

At TriConnex we:

Follow the two-metre rule to ensure Social Distancing	Our work is delivered while maintaining 2m distance whenever possible. Where 2m distancing is not possible we will reduce the frequency of tasks or the time spent delivering them, as well as use ventilation and other factors to minimise risk.
Speak up if feeling unwell	If any worker experiences symptoms of COVID-19, they will notify their manager, go/stay home and follow self-isolation guidance. We encourage speaking up about both physical and mental health and we support each other however we can.
Take responsibility and follow thorough hygiene procedures	Hygiene procedures include promoting increased frequency and duration of handwashing and other cleaning protocols, tool cleaning between uses, limited use of welfare cabins onsite and appropriate use of all site and office facilities.
Take care of the facilities provided and comply with all related procedures	Our teams are provided facilities including hand sanitiser, cleaning kits and in-vehicle washing units. We use, respect and follow procedures to ensure everyone's safety.
Travel to work alone wherever possible	Where required our staff will travel to work in separate vehicles. Where this is not possible travel will be in pre-approved pairings only, in a well-ventilated vehicle and without using middle seats.
Work from home wherever possible	We have made provision for staff to work from home wherever the nature of their role allows them to.
Hold meetings by phone, online or outside	Meetings will be held on phone, online conference tool, outside or if absolutely necessary in a well-ventilated area maintaining social distancing.
Communicate clearly with colleagues and others	Clear communication and understanding of risk assessments, operating procedures and other COVID-19 related topics is a constant priority for us all and these are displayed and made available for all to see.

Our principles are all in line with current Government guidance

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